



**MOUNT HOUSE**  
INSPIRING EVERY INDIVIDUAL

# Virtual Learning Programme

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**2020 - 2021**

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Although we very much hope this programme is not required, we want to **share our plan and work collaboratively with students and parents** to be ready if we are required to move from the classroom to an online Mount House environment.

All the key aspects of School will remain and it is vital there is **smooth continuation** of teaching, setting, marking and feeding back on pupil work as part of a normal academic curriculum.

It is also vital to provide a **consistent pastoral care** with the supportive, fun and team building aspects of our School life.

We have **3 key pillars** of our Virtual Learning:



## Pillar 1 Academic Curriculum

led by Miss Sidhu

- Timetabled academic lessons
- Academic tracking and monitoring
- Academic enrichment programme

## Pillar 2 Pastoral Care

led by Mr Kerr

- Form time with tutors and Heads of Section
- SEND provision
- Counselling

## Pillar 3 Co-curricular Challenge

led by Mrs Hillcoat-Hyde and Ms Smyth

- Co-curricular activities
- House Competitions



## The Virtual Learning Student Day

It is really important to **retain structure** to the normal School day, and students should always be appropriately dressed at the start of each day ready to learn.

Attendance at all online lessons will be logged and monitored in the normal way, and the School will contact the parent if there is non-attendance which the school has not received prior notification.



### 8.25 Start of School Day

All written tasks and lesson content for the day will be uploaded to **Microsoft TEAMS** for all classes and lessons for that day for each student. There are some cases where this will be **Show My Homework**, but this is being phased out to be solely **Microsoft TEAMS** across all lessons by the end of the Term.

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### 8.30

Students log in to **Microsoft Teams** and **Show My Homework**.

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### 8.30 - 8.55 Form Time or Assembly

This is an opportunity for all students to get together to hear a House or full School Assembly message or have time with their Form Teacher to discuss how things are going and any issues they may have.

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### Period 1 - 5 Lessons / Period 6 - 8 Lessons

All students will follow their usual timetabled lessons for each subject. Most lessons will be conducted live using **Microsoft Teams**. Any electronic resources used in the lesson, including work sheets or PowerPoints will be saved within **Microsoft Teams** or posted on **Show My Homework** so that all students have access to the materials. On some occasions, instead of a live streamed lesson, a teacher will set appropriate work for students to complete. They will be available to answer any questions live online via '**Microsoft Teams Chat**' about the work set or any areas they are finding difficult. Practical subjects at KS3 such as art, music, drama and PE will provide age-appropriate activities or projects for students to complete.

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### 13.00 - 14.00 / 16.00 - 17.00 Co-curricular Clubs or AEP will take place on TEAMS

Students will be sent log in details of the current clubs and societies that they participate in, which will as far as possible continue to be available on **TEAMS**. The aim is that the majority of clubs will still take place and where some cannot, alternative clubs will be made available such as *Mount House Bake Off*!





## The Technology

We will use four platforms for our Virtual Learning academic and co-curricular.

- **Microsoft Teams**
- **Show My Homework**
- **School email - Microsoft outlook**
- **Zoom** (for some Co-curricular and AEP clubs)



## Homework

Students should complete all set homework via **Show My Homework** or via **email**.

Work will be marked and feedback given through online annotation of documents, which may include audio feedback.



## School Life

- As much as possible, we will follow the school's **usual rewards guidelines** for good work and contribution to School life.
- Particular emphasis is placed on *Students of the Week* that will be fed back to Heads of Section and Heads of Houses on a weekly basis.





## How Parents can support their children during Virtual Learning

- Allocate an **appropriate place** to work through lessons and homework.
- **Ensure attendance** to whole School day with normal lesson start and finish times and appropriate breaks 10.25 – 10.45 and lunch 13.00-14.00.
- **Encourage and support** work by checking that set work is completed.
- There is an expectation students will have their **camera on** for *TEAMS* lessons to ensure live interaction between the teacher and students to ensure the best possible learning outcomes.
- Parents are reminded that students should **not** be recording any online lesson content. They should remind students of this.
- If there are **any concerns**, in the first instance parents should contact the pupil's Form Tutor.
- By bringing teacher instruction into the home, the lessons can feel different for your child. We need to underline that the **same rules of communication apply** as if our students were being taught a lesson in School, and the interaction is solely between the teacher and the students. Our expectation of student behavior is totally consistent with those in a School setting and we appreciate your support in this.



## Be Safe Online

- Email contact between staff and students must be conducted using school email accounts
- Students should not record any online lesson content. Any students found to be capturing personal information in this way will be sanctioned according to the School's behaviour policy. Students should comply with the school IT Acceptable Use Policy